



**OFFICE OF THE HEAD, DEPT. OF ANATOMY**  
**SUBHARTI MEDICAL COLLEGE**  
**SWAMI VIVEKANAND SUBHARTI UNIVERSITY**



SUBHARTI PURAM, N.H. 58, DELHI-HARIDWAR, BY PASS ROAD, MEERUT. PIN-250005  
Ph: 0121-2439058, 3058034 Ext. 2164, Tele Fax: 0121-2439127 E-mail: subharti@subharti.edu, www.subharti.org

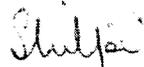
No. Ana/ 3688 /2025

Date: 5/03/2025

**NOTICE**

A meeting of Board of Studies has been scheduled on 12/3/25 (Wednesday) at 12:00 pm in HOD office of the Department of Anatomy.

- 1 Agenda no 1: To confirm the minutes of the previous Board of studies meeting.
- 2 Agenda no2: To report action taken on the minutes of the previous Board of Studies meeting
3. Agenda no 3: Any change in competency as per the CBME guidelines for upcoming sessions
- 4 Agenda no 4: Discussion on ongoing research activities
- 5 Agenda no 5: Any other items with the permission of the Chairperson

  
(Dr. Shilpi Jain)  
Officiating HOD  
Department of Anatomy

Copy to:-

1. The Principal, SMC
2. Dr. Satyam Khare (Chairman)
3. Dr. Shilpi Jain (Professor & Head, Department of Anatomy, SMC)
4. Dr. R.K. Kaushik (Associate Professor, Department of Anatomy, SMC)
5. Dr. Shobhit Raizaday (Assistant Professor, Department of Anatomy, SMC)
6. Dr. Pooja Dawani (Assistant Professor, Department of Anatomy, SMC)
7. External expert (Dr. Priti Sinha, LLRM, Medical College, Meerut)
8. Internal cognate member (Dr. Kamal Swarn), Professor, Orthopaedics dept.)



**OFFICE OF THE HEAD, DEPT. OF ANATOMY**  
**SUBHARTI MEDICAL COLLEGE**  
**SWAMI VIVEKANAND SUBHARTI UNIVERSITY**



SUBHARTI PURAM, N.H. 58, DELHI-HARIDWAR, BY PASS ROAD, MEERUT. PIN-250005  
Ph: 0121-2439055, 3058034 Ext. 2164, Tele Fax: 0121-2439127 E-mail: subhartimedicalcollege@rediffmail.com, www.subharti.org

No. Ana/ 3689 /2025

Date: 12/03/2025

**Minutes of Meeting of Board of Studies held on 12/03/25.**

A Meeting of Board of Studies was held on 12/03/25 at 12:00 pm in the office of the Professor & Head, Department of Anatomy.

Following members attended the meeting.

S. No	Name of Faculty	Designation
1	Dr. Satyam Khare	Chairman, (Professor)
2.	Dr. Shilpi Jain	Member (Professor & Head)
4.	Dr. R. K. Kaushik	Member (Associate Professor)
6	Dr. Shobhit Raizaday	Member (Assistant Professor)
7	Dr. Pooja Dawani	Member (Assistant Professor)
8	Dr. Priti Sinha	External expert (Professor)
9	Dr. Kamal Swarn	Internal cognate Member (Professor, Orthopaedics Dept.)

At the onset, the Chairperson BoS welcomed all the members and Dr. Priti Sinha & Dr. Kamal Swarn for sparing their time. The items were taken up as per agenda.

**Agenda Item no-1**

Agenda: To confirm the minutes of the previous Board of studies (15/9/23)

Discussion : Nil

Resolution: The members confirmed the minutes of the previous Board studies meeting

**Agenda Item no:2**

Agenda: To report action taken on the minutes of previous board of studies meeting (15/9/23)

Discussion: Nil

Resolution: The members noted the action taken on the minutes of previous Board of studies meeting

**Agenda Item no: 3**

**Agenda:** Any change in competency as per the CBME guidelines for upcoming sessions

**Discussion:** In new CBME guidelines, small group teaching is emphasized more than lectures. It was discussed that small group sessions would foster better engagement and competency development, though challenges such as time, resources and faculty training need to be addressed.

**Resolution:** More small group teaching sessions are incorporated in the schedule.

**Agenda Item No: 4**

**Agenda:** Discussion on ongoing research activities.

**Discussion:** M.Sc students and Ph.D students are working under the guidance of their faculty advisors and focusing on collecting data, analyzing findings, and refining their research methodologies.

**Resolution:** Regular progress reviews are being held to provide feedback and support throughout the research process.

**Agenda Item no: 5**

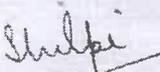
**Agenda :** Any other items with the permission of the Chairperson.

**Discussion:** No of faculty members to be increased.

**Resolution:** To be discussed with the Principal Sir

Action to be taken by	Concerned faculty member
Timeline to complete the assigned task	Within 6 months

**Signature of Member Secretary**

  
Dr. Shilpi Jain  
Officiating HOD  
Dept. of Anatomy

**Signature and stamp of Chairman**

  
Dr. Satyam Khare  
Chairman  
Dept. of Anatomy



**OFFICE OF THE HEAD, DEPT. OF ANATOMY  
SUBHARTI MEDICAL COLLEGE  
SWAMI VIVEKANAND SUBHARTI UNIVERSITY**



SUBHARTI PURAM, N.H. 58, DELHI-HARIDWAR, BY PASS ROAD, MEERUT. PIN-250005  
Ph: 0121-2439058, 3048034 Ext. 2164, Tele Fax: 0121-2439127 E-mail: subhartimedicalcollege@gmail.com, www.subharti.org

No. Ana/ 3696 /2025

Date: 12/03/2025

Attendance Minutes of Meeting of Board of Studies held on 12/3/25.

S. No	Name of Faculty	Designation	Signature
1	Dr. Satyam Khare	Chairman, (Professor)	
2.	Dr. Shilpi Jain	Member (Professor & HOD)	
3.	Dr. R. K. Kaushik	Member (Associate Professor)	
4.	Dr. Shobhit Raizaday	Member (Assistant Professor)	
5.	Dr. Pooja Dawani	Member (Assistant Professor)	
6	Dr. Priti Sinha	External expert (Professor)	
7	Dr. Kamal Swaran	Internal cognate Member (Professor, Orthopaedics Dept.)	

(Dr. Shilpi Jain)  
Officiating HOD  
Department of Anatomy



**OFFICE OF THE HEAD, DEPT. OF ANATOMY**  
**SUBHARTI MEDICAL COLLEGE**  
**SWAMI VIVEKANAND SUBHARTI UNIVERSITY**



SUBHARTI PURAM, N.H. 58, DELHI-HARIDWAR, BY PASS ROAD, MEERUT. PIN-250005  
Ph: 0121-2439036, 3088034 Ext. 2184, Tele Fax: 0121-2439127 E-mail: subhartiuniversity@rediffmail.com www.subharti.org

No. Ana/ 3691 /2025

Date: 13/03/2025

**Action Taken Report (ATR)**

ATR on minutes of meeting held on 15/9/23 at 12:00pm in the HOD office in the Department of Anatomy.

S. No.	Agenda Item	Resolution	Decision
Agenda-1	To confirm the minutes of the previous Board of studies meeting	The members confirmed the minutes of the previous Board of studies meeting	Confirmed
Agenda-2	To report action taken on the minutes of the previous Board of Studies meeting	The members noted the action taken on the minutes of previous Board of studies meeting	ATR of previous meeting sent
Agenda-3	Any change in competency as per the CBME guidelines for upcoming sessions	The teaching hours of human anatomy has been decreased from 650 to 620 hours. AETCOM competencies have now been defined in Module 1.5 and Module 1.1.	The schedule prepared according to decreased allotted hours. AETCOM classes held as per defined competencies
Agenda-4	Discussion on ongoing research activities	Discussion on ongoing research activities of post graduate M.Sc students and Ph.D Students	Progress of research work of M.Sc and Ph.D students reviewed
Agenda-5	Any other items with the permission of the Chairperson	To be discussed with the Principal Sir	Employment of new faculty discussed with Principal Sir.

*Shilpi*  
**(Dr. Shilpi Jain)**  
Officiating HOD  
Department of Anatomy

Copy to:-

1. The Principal SMC
2. All the members mentioned above

## DEPARTMENT OF ANATOMY, SUBHARTI MEDICAL COLLEGE, MEERUT

### Introduction of Value-Added Course (VAC) in Clinical Genetics

#### Background and Rationale:

With the rapid advancements in genomics and molecular biology, **Clinical Genetics** has emerged as a vital component of modern medical practice. Understanding genetic disorders, principles of inheritance, and applications of genetic testing are essential for accurate diagnosis, counselling, and personalized patient care. Currently, exposure to this field at the undergraduate level is limited, despite its increasing clinical relevance.

#### Proposal:

To bridge this gap and enhance the competency of medical students, the Department of Anatomy proposes the introduction of a VAC in *Clinical Genetics*. This course is designed to provide foundational and applied knowledge in human genetics with a clinical orientation.

#### Objectives:

- To introduce medical students to the principles of human genetics and heredity.
- To familiarize students with common genetic disorders and their clinical presentations.
- To provide an overview of genetic testing, counselling, and ethical considerations.
- To promote interdisciplinary understanding of genetics as it applies to clinical practice.

#### Course Structure:

- **Duration:** 20–30 hours (spread over multiple sessions)
- **Mode:** Interactive lectures, case-based discussions, practical demonstrations
- **Eligibility:** MBBS students (preferably from 2nd year onward)
- **Assessment:** Internal assessment through MCQs and case presentations
- **Certification:** Upon successful completion, a certificate will be awarded

#### Expected Outcomes:

Students will gain:

- A strong conceptual understanding of clinical genetics
- Basic skills in interpreting genetic test results
- Awareness of ethical and social issues surrounding genetic disorders

#### Faculty Involved:

Experienced faculty members from the Department of Anatomy, in collaboration with experts from Pathology, Paediatrics, and Medical Genetics, as required.

#### Conclusion:

This VAC aims to provide a multidisciplinary and clinically relevant learning experience that aligns with the evolving needs of medical education and patient care. We seek the kind approval of the Academic Council for the implementation of this course in the upcoming academic session.